











Help and Tips






NOTE:


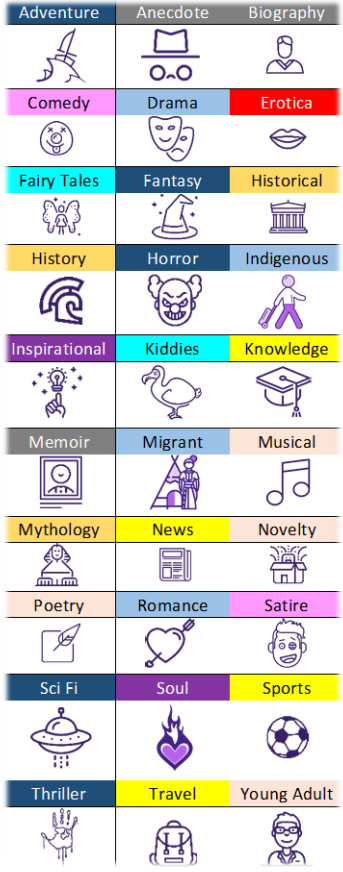


1. KEEP **JUSTORI** UPDATED ON YOUR SMARTPHONE
2. THIS DOCUMENT IS ONLY TO PROVIDE GUIDANCE AND IS SUBJECT TO CHANGES
3. NOT ALL FEATURE MAY BE AVAILABLE FOR YOUR VERSION OF JUSTORI OR FOR THE OPERATING SYSTEM OF THE DEVICE THAT YOU ARE USING
4. ICONS MAY VARY SLIGHTLY BETWEEN ANDROID AND APPLE DEVICE
5. LET YOUR CREATIVE AND IMAGINATIVE ZEAL MAKE BEST USE OF THE FLEXIBILITY BUILT IN **JUSTORI** WHICH GOES WELL BEYOND WHAT IS DESCRIBED HERE
6. FOLLOW **JUSTORI NEWS** FROM WITHIN **JUSTORI** AND SUBSCRIBE TO THE YOUTUBE CHANNEL OF JUSTORI NEWS TO KNOW MORE ABOUT HOW TO USE JUSTORI AND LATEST DEVELOPMENTS
7. PLEASE DO WRITE TO contact@justori.com FOR ANY CLARIFICATION OR SHOULD YOU FIND ANY ERROR, ANOMALY OR OMISSION

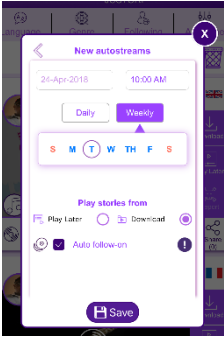



Justori: Functions and Features







INTRODUCTION	Justori is an Audio App to record, archive, engage and listen to stories. Available freely from App Store® and Play Store®. Compatible with devices running under iOS 3.0 or Android 4.0 and above.
Features	<p>Storybox: To listen to and engage on stories</p> <p>Library: To stream stories by preference of language, genre, following and time</p> <p>Studio: To tell and manage draft and published stories</p> <p>Lounge: To receive notifications, manage activities, followers and followings</p> <p>Voice Note: To communicate with followers and capture story materials</p> <p>Settings: To manage account and functionalities</p> <p>Search: To find stories by title, author and other key words</p> <p>Sort: To sort story feed as per your preference</p>
Installation	<p>Depending on your device, you will have to give permission to Justori to access either at the time of the installation or as you use a functionality to your location, audio features and storage of your device. Without these permissions Justori will not install or work properly.</p> <p>After Installation when Justori is opened the first time, you will require to register your email with Justori.</p> <p>Your Email ID is your unique link to Justori. Keep access to email secured. Once you have registered your email at the Log-in screen of Justori, a One-Time-Pin (OTP) is emailed to you as a verification code. You will have to return the OTP to complete your registration.</p>
Registration	<p>There are two types of membership: Individual or Entity</p> <p>The Entity membership can be Legal or Informal thus allowing Websites, Storytelling Companies, Organisations and even informal grouping of people to join in. The person with the access right to the Entity email used to register is responsible to uphold the Terms and Conditions of using Justori just as each individual members are.</p> <p>Note: Use a general entity email address instead of personal email address when registering as Entity.</p> <p>Note: As contingency, provide an Alternative Email Address under Settings</p> <p>Membership information required to be registered are: First Name, Last Name, Age Group, Gender (for Individual) or Type (Legal or Informal for Entity) and Nickname (for Individual) or Entity Name (for Entity).</p> <p>Members must Read and Approve Terms and Conditions of using Justori. Except for the Nickname (or Entity Name) – all other information, including the email address, are by default kept hidden from other members. Any information provided and its status can be changed from the Settings.</p>
Login	<p>Every time you Log In, you will require the OTP verification. To avoid OTP Verification simply Close Justori instead of Log Out.</p> <p>Guest User: Any registered member who hasn't inserted the OTP can still access account as Guest User. A Guest User can only listen to those stories in the Library and cannot either engage into any activity within Justori or make any changes to the current set up until OTP is returned.</p> <p>Depending on your email server, it may take some time to receive the OTP. Email containing the OTP may sometimes land in your junk mailbox.</p>








STORY BOX	Every story is presented with a set of action buttons and information.
<p>Play</p> 	<p>A story can be listened to by selecting the arrow button at the centre of the cover picture.</p> <p>The audio bar will appear the bottom the screen. You may rewind or forward by moving the indicator on the bar. For stories with multiple sections, you may jump to the next or the previous section by the double arrow keys. The double bar is to Pause and the Cross is to stop listening to the story.</p>  <p>From the Audio-bar by pressing the Title, the different Sections of the story are displayed. You may from here go directly to any section of the story.</p> <p>The genre is specified at the bottom left.</p> <p>The no. of listeners are found in circle next to the listening head icon.</p> <p>For stories with age restrictions or to be heard with caution are notified</p>
<p>Profile</p> 	<p>The profile picture provides details about the publisher of the story and listing of all stories published by the Justorian. You may Block the Justorian from the profile.</p> <p>The number next to the Justorian name is the number of followers of the Justorian</p>
<p>Follow</p> 	<p>To Follow click the little man with the plus sign and To Unfollow click little man with the tick mark.</p>
<p>Language and Accent/Locale</p> 	<p>The language the story is told and the accent/locale of the story are found at the top right</p> <p>A story may have sections in different languages, it is the discretion of the storyteller to indicate the primary language of the story</p> <p>The flag indicates the accent used by the storyteller or the location of the story</p>
<p>Download</p> 	<p>Download a story for offline listening. Once the downloaded, you will notified. Downloaded stories are found in the Lounge. Downloaded Stories are automatically queued by Auto-Stream for listening offline at pre-set time.</p>
<p>Play Later</p> 	<p>Mark the story to listen to later. All stories marked to listen later are found in the Lounge. Stories marked as Play Later are automatically queued by Auto-Stream for listening at pre-set time.</p>
<p>Report</p> 	<p>Report a story to the Justori Team by choosing one of the 5 types of complaints. Give a brief description of your concern. Attach a screenshot, if applicable.</p> <p>Please try to resolve your issues first by using the Comment feature.</p> <p>A notification of receipt of your report by email will be sent.</p> <p>For a technical problem not directly related to the story, please use the reporting tool found in the Setting menu.</p>
<p>Story Title</p>	<p>Click the Story Title at the bottom of the Story Box to display information about the story as provided by the publisher.</p> <p>Note: You can also find the story detail from the Comment screen by switching between the tabs.</p>

<p>Rating</p> 	<p>Rate a story between 1 and 5 by clicking the array of stars. The story rating and the no. of listeners who has rated are indicated next to the rating stars. The actual rating is arrived by taking account of the rating given by different listeners and other factors such as no of listeners to number of listener rating your story, no. of comments, sharing, report etc. By providing details to your stories such as Tagging, story rating improves.</p>																																																																																									
<p>Comment</p> 	<p>Comment on any story unless you are blocked by the publisher. You may Edit and Delete your comments Replying to a comment, quotes the comment replied to.</p>																																																																																									
<p>Share</p> 	<p>Share a story with your followers within Justori or on social media or by sending out email You may edit the accompanying message but take care not to delete the short-link provided Externally shared stories are heard from www.justori.com. Listeners from Websites cannot engage in any way except for listening.</p>																																																																																									
<p>LIBRARY</p> 	<p>The default Landing Page and the Display Area where stories as per your selection of Languages, Genres and Followings are streamed and refreshed as they are published.</p>																																																																																									
<p>Language</p> 	<p>Choose up to a maximum of 5 and a minimum of 1 languages. Languages are displayed by clicking the basket at the right side of the selection bar There are 217 language icons to choose from the Language Basket. The top 20 most popular languages are first placed followed by the remaining in alphabetic order. You may search for your language from the search bar found in the Basket. The language is denoted by the respective international two-letter code. In some cases if the code doesn't exist, Justori has taken the liberty to generate one If your language is not found make a Technical Report from the Settings. By selecting a specific language from the Selection Bar itself, all stories only in that language will be displayed. The colour of the language denotes the language family it belongs to.</p> <table border="1" data-bbox="841 1010 1360 1493"> <thead> <tr> <th colspan="4">Language Families</th> </tr> </thead> <tbody> <tr> <td rowspan="8">Asian</td> <td>Austroasiatic</td> <td></td> <td></td> </tr> <tr> <td>Dravidian</td> <td></td> <td></td> </tr> <tr> <td>Indo-Aryan</td> <td></td> <td></td> </tr> <tr> <td>Iranian</td> <td></td> <td></td> </tr> <tr> <td>Sino-Tibetan</td> <td></td> <td></td> </tr> <tr> <td>Tai</td> <td></td> <td></td> </tr> <tr> <td>Turkic</td> <td></td> <td></td> </tr> <tr> <td>Malay Polynesian</td> <td></td> <td></td> </tr> <tr> <td rowspan="10">Other</td> <td>English Creole</td> <td></td> <td></td> </tr> <tr> <td>French Creole</td> <td></td> <td></td> </tr> <tr> <td>Rare Languages</td> <td></td> <td></td> </tr> <tr> <td>Unique Languages</td> <td></td> <td></td> </tr> <tr> <td>Ancient Languages</td> <td></td> <td></td> </tr> <tr> <td rowspan="6">African</td> <td>Bantu</td> <td></td> <td></td> </tr> <tr> <td>Cushitic</td> <td></td> <td></td> </tr> <tr> <td>Semitic</td> <td></td> <td></td> </tr> <tr> <td>Senegambian</td> <td></td> <td></td> </tr> <tr> <td>Tano</td> <td></td> <td></td> </tr> <tr> <td>Volta-Niger</td> <td></td> <td></td> </tr> <tr> <td rowspan="6">European</td> <td>Baltic</td> <td></td> <td></td> </tr> <tr> <td>Caucasian</td> <td></td> <td></td> </tr> <tr> <td>Celtic</td> <td></td> <td></td> </tr> <tr> <td>North Germanic</td> <td></td> <td></td> </tr> <tr> <td>Romance</td> <td></td> <td></td> </tr> <tr> <td>Slavic</td> <td></td> <td></td> </tr> <tr> <td>Uralic</td> <td></td> <td></td> </tr> <tr> <td>West Germanic</td> <td></td> <td></td> </tr> </tbody> </table>	Language Families				Asian	Austroasiatic			Dravidian			Indo-Aryan			Iranian			Sino-Tibetan			Tai			Turkic			Malay Polynesian			Other	English Creole			French Creole			Rare Languages			Unique Languages			Ancient Languages			African	Bantu			Cushitic			Semitic			Senegambian			Tano			Volta-Niger			European	Baltic			Caucasian			Celtic			North Germanic			Romance			Slavic			Uralic			West Germanic		
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<p>Genre</p> 	<p>Choose up to a maximum of 5 and a minimum of 1 Genres. Genres are displayed in the bar by clicking the basket at the right side of the selection bar.</p> <p>There are 30 Genre icons to choose from the Genre Basket. You may search for your preferred genre from the search bar found in the Basket.</p> <p>By selecting a specific Genre from the Selection Bar itself, all stories only in that Genre will be displayed.</p> <p>Select All to see stories of all Genre (irrespective of the ones appearing in the selection bar) for the selected Languages and Justorians whom you have specifically selected to follow (i.e. those appearing in the Following selection bar).</p> <p>As the publisher decides on the Genre of the story, it may be classified under a different genre than what you may expect. Broadly similar or related genre are represented by same colours here for careful considerations. For example, a story that you may consider to be a Drama, the publisher may have classified it to be as Migrant or Romance. If you do have a different interpretation or you feel that the publisher has deliberately misrepresented the genre, please register a Report using the tool</p>	
<p>Following</p> 	<p>Choose up to a maximum of 5 Justorians to follow specifically among all Justorians whom you are following. Justorians are displayed in the bar by clicking the basket at the right side of the selection bar.</p> <p>There is no minimum requirement for Following. If you do not select to specifically follow any Justorian, you will receive all stories published in the selected languages and genres.</p> <p>Select All to see stories of all Justorians whom you are following for the selected Genre and Languages.</p> <p>Note: By selecting Justorians from the Following Basket, you are restricting stories from other Justorians whom you are also following (unless you opt for All). Use Following to primarily be notified of activities concerning your favourite Justorians but specifically select them if you only want their stories to appear in your Library.</p>	
<p>Autostream</p> 	<p>Choose up to a maximum of 3 time of the day per day to present stories from Play Later or Downloaded list for listening online or offline.</p>	



	<p>Depending on the option selected, Autostream draws from the top of the sorted list of stories marked as Play Later for online listening or Downloaded for offline listening.</p> <p>Unless muted, an alarm will be played at the set time and the Justorian will have to press play to start listening to the presented story.</p> <p>The Autostreams can be set by clicking the basket at the right side of the selection bar.</p> <p>You can set up either a date specific time or a daily time or weekly times to Autostream your stories.</p> <p>If you wish to continue to listen once a streamed story is over, keep the Auto follow-on checked.</p> <p>Note: It is better for bed-time listening to not keep the Auto Follow-on checked as even if you have slept off the stories will continue playing.</p> <p>Note: If mid-way you wish to stop listening to a story, press Play Later for the story to remain on the Play-Later list. It will then be played at the next pre-set time. Otherwise, the story will be moved to Already Heard list.</p> <p>Any set time can be switched on or off. However, at any point there can only be a maximum three active alerts available per day.</p> <p>Note: If no stories are found in the selected option, stories are drawn from the Library.</p> <p>Note: Keep your Play Later and Downloaded story list sorted according to the order you would like to receive stories for listening. For example, if you like stories of short duration for offline listening while driving to work, keep your Downloaded stories sorted by Duration and in ascending order.</p>	
<p>Basket</p> 	<p>Found on the right side of the selection bar when Language, Genre, Following or Auto Stream is clicked.</p> <p>To remove any of the set preferences from the selection bar, drag and drop respective icons into the basket.</p> <p>Click the Basket to setup your preferences for different filters.</p>	
<p>TOOLS</p>		
<p>SEARCH</p> 	<p>Stories can be searched for by any of the fields that appear in story detail except for information provided under the Summary or Background section.</p> <p>Note: Use Tag field to cover sub-genre, multi-language stories, special or rare language, accents and locale, any salient aspect of the story – the search tool will pick these up.</p>	
<p>SORT</p> 	<p>You can choose the sorting criteria for the appearance of stories at your Library or at other places such as Play Later, Downloaded in the Lounge</p> <p>These criteria can be the date of posting, ranking, number of sharing, comments, listens, moderations or story duration.</p> <p>The sort order can be descending or ascending.</p> <p>The default is publishing date in descending order.</p>	
<p>STUDIO</p> <p>The Work Place for all stories published by you. Here you record or import stories by sections, Publish and manage both stories in Draft and Published</p>		

	<p>state by adding, re-doing and deleting sections, providing details to your stories, exporting stories outside of Justori and deleting stories.</p>
<p>New</p> 	<p>Tell a new story by completing the basic detail about a story - Title, Language, Genre (see discussion on Genre), Author and Accent/Locale. All detail can be modified at draft or even after publication. A New story can either be Recorded within Justori or Imported by uploading a story that has been already recorded elsewhere.</p>
<p>Record</p>  	<p>Microphone: To start recording press the Microphone at the centre. Countdown: Once the Microphone is pressed a countdown of 3-2-1 starts, the numbers (3-2-1) appears successively at the centre. Recording: At the end of the countdown, the recording starts and the Pause icon of double bars appears at the centre. Pause: You may pause by pressing the Pause button and the Play Recording button appears at the centre. You may restart recording by pressing the Record Continue icon at the centre and the Countdown for recording will start as before. Stop: To end recording and create a section press the Red Stop button inside the smaller circle at the bottom right of the large recording icon.</p> <p>Once the recording is completed by pressing the Stop button, you may Proceed to Process section to create/add to story or Restart recording to record the section afresh.</p> <p>Restart: Your recording is wiped out and the Microphone is presented to restart recording and the same process will follow. You may leave the Studio if you do not want to continue.</p> <p>Process: Your recording is processed to create a draft section. This may take a little time depending on the length of the recording and you may not have access to your device during processing.</p> <p>Once the processing is over, you may Transfer the processed section to Draft or may Discard your recording.</p> <p>Note: that for New Story, your newly recorded Section will be found under Draft as the story is yet to be published. Once a story is Published, if you are adding new sections to the story or Re-Recording (Re-Rec) Sections, then the Draft section will appear under Published. The newly added section will appear in bold, indicating that it is not yet published. Do not forget to Publish such sections for those to be heard.</p> 
<p>Import</p> 	<p>Import MP3 audio file: Select Dropbox® or other storage option, if available Browse selected storage for pre-recorded audio-files in MP3 format. Repeat the process to import more than one audio files to create further sections Select identified audio-files to finalise list of files to upload at once Upload check-boxed audio-file(s) Note: Save externally recorded audio file in MP3. For existing non-MP3 audio files, use online services such as Zamzar® to convert into MP3. Place the MP3 file in Dropbox® to import into Justori.</p>

	<p>Note: If you would like to import audio from YouTube®, you will have to use one of the several third-party services, available on-line, to convert YouTube video into MP3. Please do make sure that you do not violate any copyrights or else if reported, there may be action against you as provided in the Terms and Conditions of using Justori.</p>
<p>Draft</p> 	<p>Your recorded or imported Unpublished stories are listed in Draft. By selecting a story, the story sections are displayed for further processing.</p> <p>Note: Accessing story sections from vary between iOS and Android devices.</p>
<p>Published</p> 	<p>Your Published Stories including partially Published stories with unpublished sections (such stories are shown in bold), are listed under Published. By selecting a story, the story sections are displayed for further processing.</p> <p>Note: Unpublished sections of a story are also shown in bold. Only after publishing, these sections can be heard.</p>
<p>Sections</p>	<p>Sections are numbered x of n: x = the section number and n= total number of sections of a story. Any number of sections of any duration is allowed.</p> <p>Play: allows sections to be listened to. In Studio, when a section is played it does not play the following section automatically.</p> <p>Re-Rec: Replace the current section by Re-record or Import</p> <p>Delete: Only selected section is deleted permanently. This cannot be undone.</p> <p>Publish: Unpublished sections of Published stories can be published one at a time or all unpublished sections at once as is the case for Draft stories.</p> <p>Note: On iOS Play and Redo are unhidden by swiping the Section bar from left to right while Delete and Publish by swiping right to left. On Android, except for Play, the rest of the functions are found at the dropdown menu on the bar containing a section. The Play button to listen to the section is next to the section title.</p>
<p>Stories</p>	<p>Export Story: Email the link to the zipped file containing all story sections. The extracted audio files will be in MP3 format.</p> <p>Delete Story: story and all its sections</p> <p>Publish Story: by completing optional details about story</p> <p>Edit Detail: textual basic information provided by you before recording/importing and subsequently before publishing the story</p> <p>Add Section: to the current story by recording or importing new section</p> <p>Re-ordering of Section: You may reorder any section. Drag the relevant section bar and place it anywhere among the sections. The section numbers will not change until the new order is saved.</p> <p>Note: If you are replacing an existing section, add the revised section by recording/importing. Once transferred, the revised section will appear at the bottom of the list of sections. You may either first drag it above/below the section you wish to replace and then delete the replaced section or delete the section to be replaced and drag the replacing section at the appropriate position. Then save the new order. You must publish the revised section for it to be heard by your listeners.</p> <div data-bbox="1133 1161 1365 1486" style="float: right; background-color: #333; color: white; padding: 5px;"> <p>Export Story </p> <p>Delete Story </p> <p>Publish Story </p> <p>Edit Story </p> <p>Add Section </p> </div>

<p>Story Details</p>	<p>User provided information about stories. All information can be changed by Edit Detail at Draft or Published stage</p> <p>Basic Details (Mandatory) The basic details are defaulted to the last saved story basic detail, except for Title.</p> <p>Title: Use the original title or a any title given by you Genre: There are 30 Genres to choose from. See discussion under Genre. Author: The default is set to you. Please change it to the actual author of the story. Language: 217 languages to choose from. See discussion under Language Locale/Accent: Defaulted to a specific country for each language. Depending on the emphasis of the story to accent or locale, please change.</p> <p>Further Details (Optional) While the information provided here are optional, it helps searching for your stories and enriches listener experience.</p> <p>Summary: Limited to 155 Characters. The synopsis appears when a story is shared on social media. Privacy: A story can be Public (default) or Private to any number of Followers – individually or in a Circle. A private story cannot be shared onwards by Followers. A private story once made Public cannot be made Private again. Suitability: Defaulted to Everybody, stories can be flagged suitable only for age-group 13 above, 18 above or R. The latter is to caution that Listners may find the story offensive to their sensitivity. Note: Stories not suitable to your age will not appear in your library. Stories Classified as R will not appear for Justorians below the age of 18. To not receive R classified stories for 18 above adults, from Settings, select Restricted 18 to Block Stories. Acknowledgements: To acknowledge contributors (if the story has been adapted and/or translated from an original story) and publisher of story. Narration Type: Defaulted to the user, a if a story is told, read out or uploaded from a third party source. Always acknowledge the contributor. Story Type: To denote if a story is fictional (default) or not Background: While background to a story can be also told as a section of the story, users may use this field to provide additional information about the story. Tag words: A critical field to improve searchability of a story. Also used to flag for sensitive words and contents that some listeners may find offensive. Up to 15 tag words are allowed and each tag word can up to two words separated by a single space. Note: You may use languages, accent/locale not found in their respective listing, sub-genres, themes etc. as tag words. Add File: Upload a document in PDF format from Dropbox® or from Device. Add Images: Upload Images from Gallery or Open Camera to take picture. Up to four images can be stored and any one of them can be used as the Cover Image of the Story. If no image is uploaded, default Genre image will be used as Cover Image. Story details can be Saved and/or Edited before Confirming to Publish.</p>
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<p>VOICENOTE</p>	<p>Send instant messages to your Followers and quick recording of story/audio elements for future use.</p>
<p>VNote</p> 	<p>VNotes are recorded exactly the same way as a story is recorded. The process is just the same except you don't have to specify the Story Details.</p> <p>VNotes can only be sent to your Followers – individually or to a Circle of followers.</p> <p>Note: You may choose a combination of individuals and Circles to send VNotes. Before sending out the VNote, you will get to Confirm a consolidated list of Justorians whom the VNote will have to be sent to. Thus it prevents any one from receiving multiple copies of the same VNote. You may also at that stage unselect Justorians from the list of targeted recipients.</p> <p>VNotes can be saved by clicking the Save Voice Note. For easy retrieval, VNotes are saved under preferred Genres and can be named.</p> <p>Note: Vnotes can be Saved without Sending or Sent without Saving. To allow your VNote to be saved and used by the recipient(s), check the box "Recipients May Save/Use". Recipients can then save the VNote just like their own and use them as story elements in their stories.</p> <p>Note: A story can have multiple remote contributors by exchanging and joining together VNotes.</p> <p>VNotes are received and managed from the Lounge.</p>
<p>LOUNGE</p> 	<p>The alternative Landing Page and the Activity Centre.</p> <p>Receive and act upon your Notifications for activities around your stories, stories you are interested in and Justorians whom you are following. Find all stories that you have heard or marked to listen later or downloaded to hear offline.</p> <p>Manage your people – both whom you are following and those who are following you.</p> <p>Receive and Manage</p>
<p>Notification</p> 	<p>For preferred Languages, Genres and Followings: notifications are sent to the Justorian as new stories or sections are published or changes made to stories, Comments and Ratings on stories.</p> <p>For Justorian activities: notifications are sent when their stories are rated, commented upon or shared, when they have exported their stories or they have been followed or un-followed.</p> <p>Voice Notes, Messages from Justorians and System messages</p> <p>The flow and amount of notifications may be regulated from Setting</p>
<p>My Library</p> 	<p>Stories you have already heard or marked for later hearing are found here.</p> <p>Play Later: Stories marked to be played later</p> <p>Already Heard: Stories already listened to</p> <p>Downloaded: Stories downloaded for offline listening</p> <p>Use the Sort tool keep your stories in the order you would like them to appear during Auto-Streaming.</p>

<p>My People</p> 	<p>Followers: Justorians Following you sorted according to criteria set by you.</p> <ol style="list-style-type: none"> 1. Frequent – Your more engaged followers 2. My Followers – List of your followers 3. Circle – Circles are created by you by selecting Justorians among your followers for easy notification and other group actions such as sending VNotes in one go. <p>Block: No notification will be received from this follower Follow/Unfollow: a Justorian who is following you Send Mail: If allowed by the Justorian, you may directly be in touch by email</p> <p>Following: Justorians whom you are Following or may Follow</p> <ol style="list-style-type: none"> 1. Suggestion - Justorians whom you may wish to follow. 2. I Follow – List of Justorians you are already following <p>Follow/Unfollow: You may follow/unfollow a Justorian</p> <p>Note: You may follow/unfollow any Justorian who has published a story from the storybox by clicking/unclicking the little man icon. Use the Suggestion to follow any Justorian who may not have published stories.</p>
<p>My Voice Note</p>	<p>Sent: Lists all Sent VNotes. The Green and the Red bar next to the VNotes indicate if the VNote was sent with or without saving. Any Vnote can be Saved/Unsaved, Resend, and Deleted.</p> <p>Received: Lists all Received VNotes. One may Reply directly to the sender. Replies cannot be saved as story element. If allowed by the Sender, a Received VNote may be saved.</p> <p>Saved: Lists all Saved VNotes. These can be Renamed, Replaced, Sent or Deleted. The Genre icon at the bar identifies under which Genre the VNote has been saved. The list can be sorted by Date or VNote Name and can be searched by Genre.</p> <p>Note: A saved Vnote can be used as a Section for stories that you are telling by opting to Import while adding/creating a Section.</p> <p>Note: A Vnote can be reused in different stories. You may not be able to delete a saved VNote that is being used in stories until either the corresponding story sections are removed or replaced.</p> <p>Note: Saved VNotes can be replaced at once at all places it has been used as a Section. A VNote used in stories will automatically be replaced by the new version and there is no need to republish them.</p>
<p>SETTINGS</p> 	
<p>Details</p>	<p>Basic – Can be made fully or partly private (hidden) except for Alias. Contact – Contact information that you would like to share publicly. Alternative Email: You may also set up an Alternative Email address. An OTP will be sent to this email for verification purpose. You may decide to make your alternative address as your primary email address and can thus log-in using this address. In that case the former primary address will become the alternative address. About me – Personal details that you would like to share publicly</p>

	<p>Favourites – To direct provide profile information about hobbies, preference for stories, writers etc. to help improve the Library feed</p>
Restrictions	<p>Blocks List of Justorians you have blocked (See My People). Unblock them to allow their stories to appear again on your Library feed.</p> <p>Story types – restrict by age and sensitivity, originality, narration type etc.</p> <p>Genre – Specific genre</p> <p>Words – Block stories by keywords. If these keywords appear among the list of tag words of a story, that story will be blocked for you.</p> <p>Note: Stories containing words that you have blocked may still appear in your Library feed. This may have happened because the publisher of the story hasn't tagged properly. You may first bring this to the attention of the publishing Justorian, requesting to tag those words. You may subsequently take recourse using the Reporting tool to bring it to the attention of the Justori team.</p>
Set Up	<p>Preferences</p> <p>Landing Page – Choose between Library (default) and Lounge</p> <p>Notifications – Regulate notifications generated by Justori</p> <p>Tag Words – Attract stories containing these words in their list of tag words</p> <p>Moderator – Enlist as a moderator by language</p> <p>Translator – Enlist as a translator by pair of languages</p> <p>Miscellaneous – Location, usage with/without wifi connection, listing of stories in library</p> <p>Device – setting up default audio and screen modes for recording and listening to stories</p> <p>Security You will be required to do OTP verification before Security feature can be used. Once given the Security access, you may return to it within a duration of one hour without having to do an OTP verification again</p> <p>De-link – disconnect devices listed in your account from anywhere.</p> <p>Edit Name – all devices can be named for easy identification.</p> <p>Note: A single account can be used by many users simultaneously. For example the Administrator of an Entity account may allow multiple users to use the same account by sharing the OTP each time a member joins in from his/her respective device. However, as the OTP will only be received at the administrator's email address, if the administrator so decides, he/she can de-link the device of any of the account users.</p>
SUPPORT	<p>Technical Report Report technical problems with encountered. Select the feature and then the type of problem encountered. Please provide a brief description of the problem. If applicable, please attach a screenshot – it helps understanding the problem.</p> <p>An acknowledgement email will be sent to you and appropriate action will be taken.</p> <p>For a contextual problem related to a specific story, please use the reporting tool found with the that story</p>

	<p>Help Audio A Knowledge series published by Justori News on how to use different features of Justori can be found here. Follow Justori News (from any of its stories) to stay updated on Justori knowledge. Use Comments to raise issues, seek elaboration and enrich the content of the Help stories.</p> <p>Terms and Conditions (T&C) You have accepted to abide the T&C of using Justori during the registration process. The present terms of use may be changed, amended or updated without prior notice. You have confirmed your acceptance of any such change by your continued use of the Services. The updated terms of use is available here and also on the Justori website and governs your use of the Software and the Services.</p> <p>Privacy Policy The updated Privacy Policy is available here and also on the Justori website</p> <p>Contact Us You may contact us directly by sending email to your Justori team Every email sent to us is important and we take every reasonable care to respond to your mail as soon as possible</p>
<p>LOG OUT</p>	<p>It is advisable to Close your application instead of Logging Out Once you have signed out, your application is no longer connected to Justori You will have to request for an OTP to reconnect during your next session Until you reconnect, you will not receive any updates or notifications Once reconnected, any notifications sent specifically to you, including Voice Notes, can be found in your Lounge</p>

End